

REPORTS SUBMISSION TIMELINE

Month-by-Month Reporting Requirements

	1	2	3	4	5	6	7	8	9	10	11	12 1 Year	13	14	15	16	17	18	19
A	●																		
B		●																	
C				●			●			●			●			●			●
D						●													
E							●												
F													●						
G																			
H																			

A - Month 1/Begin Planning Phase
(Months 1-6)

- ▶ Submit LOCCS Voucher (HUD-27053)
- ▶ Federal Funds Breakdown

B - Month 2/Continue Planning Phase

- ▶ Submit HUD-441.1
- ▶ Submit Work Plan
- ▶ Submit Contractor Certification Statement

C - Month 4/Continue Planning Phase

- ▶ Submit Quarterly Progress Report (actual due dates are April 30, July 30, October 30, January 30)
 - HUD-661.1
 - Narrative Report
- ▶ Submit Financial Report
 - SF-269
 - Matching Funds Breakdown

(Continue to submit all four documents quarterly throughout the Performance Period plus Program Activity Summary Report once hazard control begins)

D - Month 6/Continue Planning Phase

- ▶ Submit Request for Release of Funds
 - HUD-7015.15

E - Month 7/Begin Lead Hazard Control Phase (Months 7-24)

F - Submit HUD-60002, Section 3 - Due January 10

Month-by-Month Reporting Requirements

	20	21	22	23	24 2 Years	25	26	27	28	29	30	31	32	33	34	35	36 3 Years	37	38
A																			
B																			
C			●			●			●			●			●				●
D																			
E																			
F						●													●
G						●													
H																			●

C - Month 4/Continue Planning Phase

- ▶ Submit Quarterly Progress Report (actual due dates are April 30, July 30, October 30, January 30)
 - HUD-661.1
 - Narrative Report
- ▶ Submit Financial Report
 - SF-269
 - Matching Funds Breakdown

(Continue to submit all four documents quarterly throughout the Performance Period plus Program Activity Summary Report once hazard control begins)

F - Submit HUD-60002, Section 3 - Due January 10

G - Month 25/Begin Post Abatement Testing & Follow-Up (Months 25-36)

H - Month 38/Submit Final Report

- ▶ Final HUD-661.1 with Narrative Report
- ▶ Final SF-269 with Matching Funds Breakdown
- ▶ Final LOCCS voucher (HUD-27053) with Federal Funds Breakdown
- ▶ Final HUD-60002, Section 3